

Every business needs terms and these are **our terms**.

We believe in simplicity, plain text and lean design. Our goal is to deliver you terms that are easy to understand. If anything is still unclear, please reach out to LEXR AG, Freigutstrasse 16, 8001 Zurich - contact@lexr.ch.

Services & Fees

We offer professional legal services in line with our core value proposition – **expert-know-how, fast delivery and transparent pricing**.

Before we start any legal work, we will confirm both the scope of our work and the applicable fees with you via e-mail. **We will only invoice you for services you have explicitly agreed to**. Flat fees and packages are invoiced in advance, hourly work is invoiced monthly. Our invoices are payable without set-off within 20 days.

Just note that our fees do not include VAT. Also, authority or third-party expenses (such as notary or commercial registry fees) might incur when we do our work - such expenses are also not included. We do our best to always give you an estimate of any expenses beforehand.

Do's & Don'ts

Do:

Use any of our work for the intended business purpose, but not beyond (we retain all copyrights and other intellectual property rights related to our work).

Provide us with all relevant and accurate **information** and keep us posted in case anything changes.

Give us feedback! We love to hear from customers so that we can continuously improve our services.

Don't:

Re-sell, commercialize or give away our work.

Directly employ or work with any of our employees or freelancers until 12 months after our collaboration. If you wish to do so regardless, this comes with a fee equal to one third of the annual fees or salary that you pay to the respective person.

Liability & Confidentiality

We are liable to each other only for direct damages and up to the amount of the fees paid in the last 12 months prior to the damaging event. There are a few exceptions to this - such as willful misconduct or gross negligence - required by law.

We maintain a professional liability insurance with a coverage of at least CHF 3 million.

We treat your confidential information with the highest confidentiality standards and process your personal information only as needed. The client-attorney privilege does, however, not apply as we do not litigate and are therefore not registered attorneys.

Termination & Law

You can **terminate** our professional relationship **at any time** by email. In this case, you will simply have to pay us for any incurred expenses and work we have done so far. We will continue to protect your confidential information after termination.

Substantive **Swiss law** applies and the courts of the city of Zurich have exclusive jurisdiction.